



**Carver Center has an immediate need for an Elementary After School Teacher (Edison, JFK, King, Park Schools)**

***Monday – Friday, 3:30pm – 4:30pm OR Mon/Wed, 3:30-5:30 OR Tues/Thurs, 3:30-5:30***

**About us:** The Port Chester Carver Center helps our community thrive through programs that nourish, educate, and empower. Founded in 1943, Carver Center began as a small storefront daycare program for African American children whose parents worked in wartime defense plants. The Carver Center grew to be a small food pantry and childcare program that operated out of a rented synagogue basement for over 50 years. In 2000, Carver Center moved to our current location—a 50,000 square foot building that features classrooms, multi-use rooms, a 25-yard heated indoor pool, saunas, a full-court gymnasium, movement studio, a fully equipped kitchen, tech lab, food market, and a STEAM makerspace. Port Chester Carver Center helps our community thrive through programs that nourish, educate and empower. Carver Center’s services address food insecurity; childcare; out-of-school-time enrichment; youth development; services to support immigrants (including citizenship and English language conversation classes); aquatics and more.

**Position Overview:** The Afterschool Teacher is dedicated to providing academic support to students in a small group setting outside of regular classroom hours. This role focuses on delivering district-assigned curriculum and instruction, offering targeted strategies to enhance students' academic performance, and reinforcing concepts introduced by classroom teachers. The Afterschool Teacher plays a crucial role in ensuring students receive the additional help they need and fostering a culture of continuous learning and academic growth.

**Position Specific Duties/Responsibilities:**

- Provide small group instruction, utilizing a variety of teaching techniques to deliver and reinforce the district-assigned curriculum and instructional materials in alignment with classroom teachings.
- Monitor attendance and record student progress.
- Offer targeted academic support and intervention to help students improve their understanding and performance in reading, writing and math.
- Adapt teaching methods and materials to address the diverse learning needs of students.
- Manage the classroom environment and monitor student behavior.
- Identify students’ academic needs and provide appropriate interventions to support their learning goals
- Help students develop study skills and organization techniques to help improve their academic performance.
- Communicate with RECOVS Program Manager & Site Coordinator about interventions for students and students’ progress.
- Perform other duties as assigned.

**Data:**

- Keep accurate records of student progress and participation in the afterschool program.
- Provide regular updates and reports on student achievements and areas needing additional support.
- Assist with the maintenance of rosters, attendance, program calendar

**Qualifications:**

- Must be a certified Teacher, or Tier II or III Teaching Assistant.
- Ability to communicate clearly and effectively, verbally and in writing.
- Ability to work effectively with diverse children, staff, parents, and community members.
- Conversational or Fluent Spanish, preferred but not required
- Additional Qualification: Knowledge of Microsoft Office including Word, Excel, PowerPoint, Teams.

**Training Requirements to Maintain Position:**

Attend and participate fully in required staff orientations, all required meetings and professional development sessions, including possible evening trainings, workshops, registration events, etc.

*The Carver Center is an equal opportunity employer. All aspects of employment including the decision to hire, promote, discipline, or discharge, will be based on merit, competence, performance, and business needs. We do not discriminate based on race, creed, color, religion, marital status, familial status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, gender, sexual orientation, gender identity or expression, predisposing genetic characteristics veteran status, domestic violence victim status, or any other status protected under federal, state, or local law.*

*Carver Center employment policy requires a full background check prior to hiring and references.*

**Compensation:** \$55 per hour.

**How to Apply:** Email resume to Chief Program Officer, Daniel Bonnet at [DBonnet@CarverCenter.org](mailto:DBonnet@CarverCenter.org).

PORT CHESTER CARVER CENTER  
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