

LEARNING TEAM: Carver has an immediate need for a **Part Time Lifeguard**

About us: The Port Chester Carver Center builds brighter futures by serving, educating, and empowering Port Chester residents. Founded in 1943, Carver Center began as a small storefront daycare program for African American children whose parents worked in wartime defense plants. The Carver Center grew to be a small food pantry and childcare program that operated out of a rented synagogue basement for over 50 years. The Village of Port Chester's demographics reflect that of large urban cities. The ethnic makeup of Port Chester is 59.4% Hispanic/Latino, 31.6% White, 6.5% African American, 2.1% Asian and 2.1% other. Our community is home to the highest percentage of Latinos (59.4%) and the lowest per capita income of the 44 communities in Westchester County. 67% of children in Port Chester are eligible for free lunch, the fourth highest rate in Westchester County.

In 2000, Carver Center moved to our current location—a 50,000 square foot building that features classrooms, multi-use rooms, a 25-yard heated indoor pool, saunas, a full-court gymnasium, movement studio, a fully equipped kitchen, tech lab, food market, and a STEAM makerspace. Informally known as the heart of the community, Carver Center's programs and services are crafted to meet the holistic needs of people at every stage of life.

Carver Center's programs address food insecurity; childcare; out-of-school-time enrichment; youth development; services for immigrants (citizenship and ESL classes); programs for senior citizens; aquatics and more.

Position Qualifications:

- Current certification in nationally recognized lifeguard program. Water Rescue, First Aid, and CPR/AED for the Professional Rescuer must be included. Certifications must fall within the eligibility of NYS DOH, Westchester County Health regulations
- Ability to prepare reports, legibly and without spelling errors
- Proficiency in full suite of Microsoft Office applications
- Ability to communicate effectively among fellow staff, supervisor(s), members and guests
- Must be willing to work mornings evenings, holidays and weekends as assigned
- Fluency in Spanish is strongly preferred

Position Specific Duties/Responsibilities:

- Enforce safety rules and regulations with other lifeguards as well as pool members and guests
- Administer First Aid, CPR and other safety procedures as required
- Ensure that proper child to lifeguard/instructor ratios are maintained as per governing agency
- Ensure all patrons, guests, rental contracts are recorded in the daily chemical and attendance sheets
- Periodically check PH, Chlorine, Calcium, and Alkalinity levels, and record them in the chemical log book, as per request from the Department of Health
- Ensure all maintenance has been performed and documented for pool, pool deck, locker room areas, hallways, and chemical storage areas as per Department of Health
- Maintain and check all emergency rescue devices and equipment on a daily basis
- Replace or repair any missing, broken, damaged, non-functioning equipment immediately and record it on the chemical log sheet
- Communicate any and all aquatic emergencies to the front desk and Head Lifeguard and COO promptly as they occur
- Wear proper uniform, including but not limited to; bathing suit, t-shirt, whistle, fanny pack, eye wear, and rescue tube at all times while on duty
- Perform other duties as assigned by the Head Lifeguard or Aquatics Director or his designee

Training Requirements to Attain Position:

- Swim Test, Water rescue skills, CPR/AED, First Aid practical and verbal tests will be conducted prior to employment

Training Requirements to Maintain Position:

- Lifeguards must perform in-service training on all water rescue, First Aid, CPR/AED, Oxygen skills on a bi-monthly basis minimum; & on their own time
- Lifeguards must document specific skills/drills performed during in-service and provide documentation to supervisor
- Attend all meetings as scheduled by the Aquatics Director and/or designee

Physical and Sensory Requirements:

- The ability to lift, drag, pull, or carry a minimum of 25-50lbs
- Ability to sit, stand, sway, and walk for extended periods of time
- Ability to work in extreme environmental and chemical conditions
- Ability to work in high stress environment or situations; including high bather loads, emergency situations, and difficult patrons/guests
- Potential for exposure to extreme chemicals including aquatic testing materials, chlorine, acid, liquid shock, calcium, bi-carbonates, and cleaning chemicals. Staff must take precautions to prevent accidents/injuries when dealing with such chemicals and materials to self and others
- Must wear proper uniform, including but not limited to; bathing suit, t-shirt, whistle, fanny pack, eye wear, & rescue tube at all times while on duty

Carver Center employment policy requires the completion of a full background check prior to hiring.

Salary: \$14.00/hour.

How to Apply: Email gquinton@carvercenter.org and include your resume and certifications you may have at this time.