

**Subject:** Minutes Dec & Jan Program Committee Meetings

## **Carver Programming Meeting**

December 13, 2018

Presenters:

Shelby- Junior Scholar Program

Kelly-Scholars Program

### **Junior Scholar Program**

Shelby reported the following:

Program Essential Questions:

How do we continue to serve students as they mature and develop?

How can we empower students to foster independence?

How can we support students into their transition to HS?

-11 students are participating in 8th grade

-Program runs M-F

-Students must complete 1 lounge lab, 2 creation labs, 2 learning labs, 2 fit labs, 1 leadership lab

-Leanne shared that this program is an example of a response to the client voice

-Presently there are 32 students in program in 7th grade this school...

-The hope is that the 11 students will transition into the Scholars Program

### **Scholars Program**

Kelly reported the following:

- Jasmin Acosta is working alongside Kelly as a coach.

- the mission is to provide personalized and focused guidance, support, and exposure to information and opportunities in efforts that promote holistic skill development and growth.

- 9th-12th grade participants

- 31 scholars

9th grade- 7 scholars; 10th grade- 10 scholars; 11th grade- 7 scholars; 12th grade- 7 scholars

Requirements:

-Biweekly meetings with Scholars coach

-3 weekly study hall hours

-Participation in 1 leadership club

-30 hours of community service

-Attend 5 enrichment workshops and all "scholars meetings"

Leanne reports that this program is Team Center 3.0

Biggest challenge is shifting mindset.

Question: How do we connect parents to the process?

## **Carver Programming Meeting**

January 14, 2019

### **Updates on Snapshots**

Leanne reported:

-A new aquatics director, Grace Quintin, has been hired. Swim lessons should be beginning in the next few weeks.

-Winter enrichment offering has begun. A large number of families signed up day of. 60 students are enrolled. In addition to regular marketing through CAP, constant contact was used through the school district which allowed parents from also Park and King St to be reached. Appears that Saturdays may be better suited for family-oriented activities. Presently most activities are traditional offering of courses and not family-oriented.

- Beginning of new collaboration between Carver and Community Resource Center in Mamaroneck.

Exploring Nanny certification program & CPR certification for Carver clients and hosted at Carver.

January 17 informational session.

Also looking into a hospitality and construction program.

-Client satisfaction work continues. Information/results can be found on the portal. There was a question on why the "safety" question is included. The question stems from a past concern that the Saturday programs were not appropriately covered about two years ago.

- A recent survey of the Carver Market clients captured good information about the clients experience.

- Interested in going through the data analysis protocol with the programming board.

Questions:

Question on why attendance is a little lower at the MS & JFK this year than last year?

The goal is 90% attendance which is being met (Dec: 95% at JFK; 91% at MS)

Judy Diaz reported that JFK's attendance rate could be a result of large number of families traveling out of the country in December.

### **Dashboard**

Claire presented the program dashboard results. What do we want to capture and present to entire board and eventually take to the learning team?

The team discussed the idea of first figuring out what we are trying to get at and then decide how to present it and what to present.

What information is going to be taxing/helpful to the staff?

### **Volunteer Task Force**

Leanne reported that the group has met several times. Spice Works software is being utilized formally request and manage volunteers. Gina is also working on a three-week survey campaign for 2018 volunteers.

### **Cocktail Kickoff Event**

January 24 at Carver

Claire shared that the team is identifying opportunities for guests to serve as volunteers between the kickoff and gala (and hopefully beyond) to help guests understand the scope of work done at Carver.

Volunteer Opportunities:

Morning: Senior Breakfast

Afternoon: CAP

Weekend: Carver Market