

Teen Center Orientation

Teen Center Overview & Mission

Carver Center's Teen Center is a safe and positive space where teens can participate in after-school activities, build new skills, find support for life issues, and prepare for the future.

Annual Registration Information: \$20 for returning Teen Center members; \$25 for new members. All members must attend one, 1hr. orientation session before they are able to register (or reregister). **Returning members must re-register at the beginning of every school year.**

Hours of Operation:

Monday-Thursday: 2-8pm

Friday: 2-6pm

Saturday: 1-5pm

Sunday: CLOSED

Half-days: 12-6pm

Contact Information:

Kelley Gordon-Minott—Director of
Teen Programs

kgordon-minott@carvercenter.org

914-305-6044

Carver Center Staff

Kelley Gordon-Minott

Kaylynn Richardson

Emilio Vargas

Manny Vega

Breakdown of Application

Why is the application so important?

- The information on the application is used to secure our grants and funding. In other words...this data allows us to provide the services you all get to experience as a member.
- This includes transportation home, college visits, free dinner and snack, discounts on certain trips like Six Flags, and much more for all Teen Center members.

What is Ethnicity?

- This relates to your ethnic or cultural background, for example, hispanic, middle eastern, etc.

<https://drive.google.com/file/d/0B3E1j-6eVPHRWWdWenR3cTUtcDIDdHJqNmVZQW84ZG5tRDdr/view>

Rules & Expectations

1. **Bring your ID every day, front desk staff will not allow you in without it**
(Teen Center staff will not bail you out so do not have receptionist call upstairs).
2. Come ready to be active and involved! The more you participate, the more you will gain from your time here.
3. BE AWARE OF YOUR SURROUNDINGS—demonstrate appropriate language and behavior at all times!
4. Remain in designated Teen Center areas during the designated times—no hanging out in or roaming the halls.
5. Respect and appreciate the Teen Center (and Carver) facility and staff.
6. Keep the Teen Center (and Carver) clean and/or clean up after yourself.
7. Be careful not to break or damage property belonging to Carver, staff, or other members.
8. Be honest and helpful when an incident occurs—it's not snitching—we're all here to help you!
9. Dress appropriately—No offensive or revealing clothing (student will be asked to change or leave for the day).
10. Refrain from demonstration of any sexual behavior (i.e. kissing, sitting on laps, etc.)

There is Zero Tolerance for the Following Behaviors and Will Result in Removal from the Teen Center:

1. Possession or use of illegal substances / Being under the influence of any of these substances.
2. Fighting.
3. Harassment or intimidation through words, gestures, or body language.
4. Gambling, stealing, and smoking of any kind.
5. Carrying or concealing any weapons, devices, or objects that may be used as or appear as a weapon.

Carver Culture

- **Respect:** No cursing at each other, either as an offensive remark or as a term of endearment
- Remember, **RESPECT goes both ways**
- **Take Pride in the TC:** always clean up after yourselves, respect the space, and represent Carver (and yourself) appropriately
- **Accountability:** the Teen Center is a place for all of us and we all need to do our part to maintain the space and program
- **Be Great, Not Good!**
- **Encourage, Motivate & Check Each Other**



Transportation

- Being able to use the **Carver Center Van** is a privilege, not a right
- Rides will be sometimes be offered home on the **Carver Center Van**
 - Rides will only be given on extremely rainy, dark, snowy or cold days
- Rides, when given, will be at 7pm
- Rides are a one way trip home
- Garbage being left will not be tolerated on van and can result in loss of transportation privileges
- Respect the van and each other at all times

Daily Procedures

Scanning in at the front desk

- Upon becoming a Teen Center Member, a Carver Center/Teen Center staff member will give you a small green card with a bar code
- This card will be your unique Teen Center I.D. which must be scanned upon entry into Carver Center at the front desk **every day** you come to the T.C.
- Students will not be allowed upstairs without their membership cards, under NO EXCEPTION (this includes calling for staff)
- Members seeking to bring a friend or non-member into the Teen Center must fill out a [Day Pass for guest\(s\)](#) that will only be valid for one visit, after 1st time, membership will be required

Daily Procedures (cont.)

Signing into the Teen Center

- All teens must head upstairs to the lounge to **sign in** before going to the Gym, or Fitness Center
- Members will be need to sign in on one of the laptops that will be provided
- Sign-in must have your FIRST & LAST NAME, signing in is crucial so we can properly provide programs for all members
- <https://docs.google.com/forms/d/e/1FAIpQLSfYEohjJxjiqN90SiYJ7Gz0dxJdYaJKchezCAZCMZesfwNq9Q/viewform>

Daily Procedures (cont.)

Signing out equipment

- All supplies from sports equipment, to arts supplies, to laptops, etc. will be held in grey cabinets around the Teen Center
- If you want to use anything in those cabinets, you must sign out the materials and a Staff Member will retrieve the item(s) for you.
- The one who signs the item(s) out will be in charge of returning it
- Should the equipment not be returned, the one who signed it out will be charged to replace the item(s)/and or Teen Center privileges will be taken away including visitation in extreme cases.

Power Hours & Programming

What are Power Hours?

- Various 1 hour activities that will be offered (i.e. Pinterest Projects, Lyrical Breakdowns, Volleyball Tournaments, etc.)
- Free to choose which Power Hour Session you wish to attend that day
- During Power Hours, any members not taking part in one **MUST** leave the building for the hour and will not be allowed entry into the building until the hour is up
- These will take place 2x's a week: Mondays (4-5pm) & Wednesdays (5-6pm)
- **Nia, Unity & Advisory Council**

TC Point System

What is the point system?

- A Teen Center “Rewards Program” in which you are given points for coming to the Teen Center and taking part in programs and activities
- Points will also be awarded for participation on a sports team, club, or organization at school (points earned will range on the level of commitment of the activity)
- Teens will also earn points for being employed (up to 15pts. per month)

Ways to Earn Points

Members will earn points by showing up and getting involved--it's that simple. Make sure you sign in for your activities because that's how points are assigned.

1 Point	2 Points	3 Points
Showing Up To T.C.	Power Hour	Attend Unity Meeting
Working out @ Fitness Center/ Pool	Programming (i.e. Music, Engineering, etc.)	Attend Nia Meeting
Taking Part in Gym Games	Attend Tutoring Session	Attend Advisory Council
Eating Dinner	Staying for Extra Help After School	Volunteering Activities
Earning RAM ticket @ school		Attend Special Workshops or Program

Point System (cont.)

What do your points earn you?

- Participation to attend Special Events (i.e. Casino Night)
- Discounts on College Tours and other Trips
- Top point earners will be invited to special dinner with Carver staff and/or board members
- At the end of the school year, teens with the most points will be awarded prizes within specific categories (i.e. Most Active Teen, Best Service, Rising Leader etc.)

How to Get Notifications (Remind App & Sign Up)

To get notifications on events and opportunities, text **@teen567** to 81010

<https://www.remind.com/classes/teen567/messages/announcements/everyone>

Visit the teen center page at <http://carvercenter.org/> to find the link to Signup.com

https://signup.com/group/1147005062061?utm_source=group-badge-signups-orange

Also visit the teen center page on the website for calendars, updates, and permission slips.

How to Make the Most of Your Membership

- Average cost of a fitness center membership/year: \$200-\$800
- Average cost of a personal trainer/hr: \$60-\$70
- Average cost of college prep courses/year: \$500-\$600
- Average cost of a student account w/YMCA/year: \$240
- Average cost of studio time/day: \$450
- Average cost of a gym rental/hr: \$150
- **Cost of the Teen Center/year: \$25 for new members/\$20 for returners**

THANK YOU!