

Development Committee Minutes 10-23-17

Thank so much for attending our Development Committee Meeting. We are absolutely thrilled to have you on our team this year as we work to secure critical funds for Carver's programs and services.

As promised, here's the current FY18 donor list that includes committee thank you assignments: <https://docs.google.com/spreadsheets/d/161QKtz15GP4oUWMlmFkUmWMwNbssWep7NY9wQFytswY/edit?usp=sharing>

Your stewardship efforts will help us renew the support of these donors next fiscal year (renewed support is key to our success). Also, if you swapped assignments with a committee member last night, feel free to edit the doc.

Below, I give column descriptions for non-contact related information such as name, address, and salutation. The columns range from lifetime Carver giving to gift transactions this fiscal year—I believe this information gives you a data profile of each supporter.

- Special Note – unique detail about the donor and/or gift
- Primary Contact – Board or Staff Relationship Manager/Contact
- Development Committee Stewardship Contact – Development Committee Member responsible for thinking
- Annual Fund Gifted Amount – FY 18 gift
- Annual Fund Gift Date – Date FY 18 gift received
- First Gifted Amount - Amount of first gift to Carver
- First Gifted Date - Date of first gift to Carver
- HH Lifetime Received Total – Total Lifetime giving to Carver
- Fiscal Year to Date Received Total – FY18 contribution total
- Fiscal Year to Date Transaction Count – Number of gifts to Carver FY 18
- One Fiscal Year Ago Received Amount – Total FY17 Giving (includes annual fund and gala)

Sample Language: Please feel free to edit this sample to your liking.

Dear Donor Name,

We are absolutely delighted for your support of Carver. Your gift to Carver's Annual Fund enables us to serve, educate, and empower the members of our community.

As we celebrate our 75th anniversary, we are placing special emphasis on caring for our donors to ensure that they understand that they are the cornerstone of our legacy. Through your generosity, you are making an impact on the lives of countless children and families.

On behalf of the entire Carver community, I send my heartfelt gratitude for your commitment to our mission.

Warm regards,

*Name
Carver Center Board Member*

Best,
Britani